



## Information on Declaration of Sponsorship

### Who can request a declaration of sponsorship?

A declaration of sponsorship is an official document proving that third-party nationals have sufficient financial means to stay in Switzerland. A Swiss embassy or consulate may require a declaration of sponsorship before issuing a visa, if applicants do not have sufficient funds or there is doubt as to whether they have sufficient funds to support themselves.

Procedure: Applicants should submit their visa application to the Swiss embassy or consulate [responsible for their place of residence](#). If on examining the application the embassy or consulate concludes that a declaration of sponsorship is necessary, it gives the applicant the appropriate form to complete. Applicants should complete question 1 of the form and forward it to their guarantor (most usually their host). Some embassies and consulates may send the declaration form directly to the guarantor by e-mail. Other Schengen member states that issue visas on behalf of Switzerland may also request a Swiss declaration of sponsorship.

The Swiss border control authorities may also request from third-state nationals not subject to visa requirements who wish to enter Switzerland or from third-state nationals who submit a visa application at an external border a signed declaration of sponsorship from a guarantor.

The relevant form will not be handed out in advance, nor is it available online.

### WHO PLEDGES WHAT?

The following people/entities may submit a declaration of sponsorship:

- Swiss citizens
- Foreign nationals who have a residence or settlement permit
- Legal entities according to the commercial or trade register

The same rules apply to hosts from the Principality of Liechtenstein.

- By signing the declaration of sponsorship, the guarantor undertakes to cover the following costs: Costs arising from sickness, accident, return transport and living costs, which would otherwise arise for public welfare or private medical services during the applicant's stay within the Schengen area
- A maximum of CHF 30,000 for individuals or groups and families of up to 10 people who are travelling together.

The declaration of sponsorship takes effect from the day the applicant enters Switzerland and is valid for a period of 12 months. It may not be revoked.

**Note:** the guarantor pledges to cover the above-mentioned costs but cannot legally vouch for their guest's departure from Switzerland.

### Submitting the declaration of sponsorship

The guarantor should complete and sign the declaration form, and send it with the necessary documents to the **cantonal or communal authority responsible (see addresses below)**. Alternatively, the guarantor can submit it to the authority responsible in person, if this is required. The processing of the declaration form is subject to a charge, which should be paid in advance using the appropriate payment slip (the authority responsible can provide more information on the payment procedure). Further documents must be submitted if required by the authority responsible for verifying the declaration of sponsorship.

**Communal authority:** If the guarantor lives in one of the following cantons, the declaration of sponsorship should be submitted to the [communal authority responsible \(residence office, commune chancellery, etc.\)](#): **Aargau, Basel-Landschaft, Bern, Fribourg, Graubünden, Schwyz, St. Gallen, Thurgau, Uri, Vaud, Valais, Zug or Zurich.**

**Cantonal authority/Principality of Liechtenstein:** If the guarantor lives in one of the following cantons or in Liechtenstein, the declaration of sponsorship should be submitted to the appropriate [migration authority](#):

<p><b>AI</b>    <b>Verwaltungspolizei</b> <b>Amt für Ausländerfragen</b> Marktgasse 2 9050 Appenzell Tel. 071 788 95 21</p>	<p><b>AR</b>    <b>Amt für Inneres</b> <b>Abteilung Migration</b> Landsgemeindeplatz 2 9043 Trogen Tel. 071 343 63 33</p>
<p><b>BS</b>    <b>Bevölkerungsdienste und Migration</b> <b>Migrationsamt</b> Spiegelgasse 6 4001 Basel Tel. 061 267 71 71</p>	<p><b>GE</b>    <b>Office cantonal de la</b> <b>population et des migrations</b> 88, route de Chancy 1213 Onex Tél. 022 546 47 95</p>
<p><b>GL</b>    <b>Departement Sicherheit und Justiz</b> <b>Abteilung Migration</b> Postgasse 29 8750 Glarus Tel. 055 646 68 90</p>	<p><b>JU</b>    <b>Service de la population</b> 1, rue du 24-septembre 2800 Delémont Tél. 032 420 56 80</p>
<p><b>LU</b>    <b>Amt für Migration</b> Fruttstrasse 15 6002 Lucerne Tel. 041 228 77 80</p>	<p><b>NE</b>    <b>Service des migrations</b> Rue de Tivoli 28 Case postale 1 2002 Neuchâtel Tél. 032 889 63 10</p>
<p><b>NW</b>    <b>Amt für Justiz</b> Abteilung Migration Kreuzstrasse 2 Postfach 1242 6371 Stans Tel. 041 618 44 90/91</p>	<p><b>OW</b>    <b>Abteilung Migration</b> St. Antonistrasse 4 6061 Sarnen Tel. 041 666 66 70</p>
<p><b>SH</b>    <b>Migrationsamt</b> Mühlentalstrasse 105 8200 Schaffhausen Tel. 052 632 74 76</p>	<p><b>SO</b>    <b>Migrationsamt</b> Ambassadorsenhof Riedholzplatz 3 4509 Solothurn Tel. 032 627 28 37</p>
<p><b>TI</b>    <b>Ufficio della migrazione</b> Via Lugano 4 6501 Bellinzona Tel. 091 814 55 00</p>	<p><b>FL</b>    <b>Ausländer- und Passamt</b> Städtle 38 FL-9490 Vaduz Tel. +423 236 61 41</p>

### Further procedure

The cantonal or communal authority responsible will examine the declaration of sponsorship (i.e. the financial solvency of the guarantor). The canton informs the embassy or consulate of its findings. The latter then makes a decision regarding the visa application.

**Please note:** Even if the cantonal or communal authority approves the declaration of sponsorship, the applicant does not have a legal right to a visa.

### Further information

For information on the status of the procedure and on individual cantonal procedures, please contact the **authority responsible in Switzerland or Liechtenstein (see addresses above)**.